

Mr. Kevin Doddridge
Northcentral EPA
P.O. Box 405
Byhalia MS 38611

Dear Mr. Doddridge:

I (We), Name of Developer/Company Here (hereinafter called the Developer/Owner) make application to Northcentral Electric Cooperative (hereinafter called the Cooperative) for an underground electric distribution system for lot numbers to of Subdivision Name Here subdivision/planned development and agree:

1. All fees will be paid in advance.
2. An electronic file (in Autocad format) of the preliminary plat, which has been approved by the appropriate governmental authority and containing all utility easements, shall be provided to the Cooperative at or before this time of application.
3. No installation will begin until all curbs are installed and all lots and streets are within **6 inches** of final grade.
4. All road borings or crossings, conduits, etc. will be furnished by the developer and installed to the Cooperative's specifications.
5. Main or backbone feeders in a subdivision will be overhead.
6. All Cooperative electric equipment including, but not limited to, padmounted transformers, secondary pedestals, and other related equipment will be located in an easement along the front property lines or in easements which shall be provided by Developer/Owner.
7. Cost of any changes made after the electric facilities are installed that are due to improper grades, improperly marked property lines, changes in plats, etc. will be borne by the developer.
8. All poles, wires and other facilities installed by the Cooperative shall remain the property of the Cooperative, removable at the option of the Cooperative, upon termination of service.
9. Disposal of any trees, brush, etc. in the right of way will be the responsibility of the Developer and not of the Cooperative.
10. Developer will designate personnel to be responsible for the locating of developer installed underground facilities (water, sewer, etc.) answer questions, and coordinate with the Cooperative. If sewer tap is installed to slab and cut during installation of electric infrastructure, it is the responsibility of the developer or builder to repair.
11. At the option of the Cooperative, crossings of large ditches or other obstacles, for proposed electric facilities, may be made utilizing overhead or in conduit(s) provided and installed, per the specification of the Cooperative, by Developer.

As representative of the Developer/Owner, I hereby grant the Cooperative the necessary rights of way for the construction and maintenance of lines necessary to serve Subdivision Name Here subdivision and have been provided a copy of Northcentral's **Developer Information Sheet**, that I have read and agree to, which further describes the Cooperative's engineering and construction timelines with the necessary in-process developer/site requirements.

Sincerely,

Signed: _____ Date: _____

Please Print: Name: _____

Title: _____

Subdivision Processes and Estimated Timeline

Preliminary Estimate – 10 Working Days

1. Preliminary plat received from Developer for estimated cost.
2. Using usual and customary per foot costs, providing a rough estimate which could vary up to 50%, is provided to Developer.

Subdivision Design – 20-60 Working Days

1. Construction plat received from Developer in Autocad format (2D “.dwg” in MS State Plane West) with water, sewer, and drainage shown.
2. Plat is imported into GIS system for staking.
3. Subdivision design begins.
4. Subdivision location is clear with grades in subdivision within 12” for curb and gutter and 24” for non-curb installations.
5. Subdivision design complete.
6. Underground street crossing locations, conduit information, and specifications are provided to Developer.
7. Preliminary material list provided to warehouse for material requisition/reservation.
8. If necessary, additional Cooperative electric easements, requested from Developer.
9. Developer is invoiced based on estimated design costs.

Subdivision Pre-Construction – Weather and Site Dependent*

1. Preliminary copy of sketch provided to Northcentral construction personnel.
2. If necessary, additional Cooperative electric easements, granted from Developer.
3. Property corners staked by Developer.
4. Underground crossings, staked by Cooperative, installed by Developer. All crossings must be inspected by Northcentral personnel during installation to ensure location, conduit size, number, and depth.
5. Water, sewer, and drainage plans provided by Developer for electric construction personnel.
6. If already existing, all water and gas taps must to pulled back, with excavations backfilled for electric trenching.

***Subdivision Construction – Weather and Site Dependent** (30-90 Working Days to Completion)**

1. Invoice paid by Developer.
2. Subdivision must be accessible with no trenching locations exceeding 30 degrees and grades must be within 6” of final grade. If any trenching locations exceed 30 degrees, Developer must install conduits per Cooperative specifications.
3. Sketch released to construction and placed in construction schedule que.
4. Property corners re-staked, as needed, by Developer.
5. Electric facility proposed location is staked/flagged by engineering.
6. Pre-Construction meeting on-site with Northcentral engineering and construction personnel with Developer.
7. Construction begins.

*If plat changes, subdivision re-engineering fee (\$750) will be assessed and timeline may start over.

** If inclement weather exists, access paths and re-grading, provided by the Developer, may be necessary.

